



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

##### 1.Name of the Institution

THE DHANSURA PEOPLES CO OP BANK  
LTD ARTS AND COMMERCE COLLEGE

- Name of the Head of the institution DR PRAFULLABEN C BRAHMBHATT
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 02774222219
- Mobile No: 9427399932
- Registered e-mail DHANSURA\_COLLEGE@YAHOO.COM
- Alternate e-mail PRIN.PCB@GMAIL.COM
- Address NR RAILWAY CROSSING DHANSURA- AHMEDABAD ROAD
- City/Town DHANSURA
- State/UT GUJARAT
- Pin Code 383310

##### 2.Institutional status

- Affiliated / Constitution Colleges HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY
- Type of Institution Co-education
- Location Rural

- Financial Status **Grants-in aid**
  
- Name of the Affiliating University **HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY**
  
- Name of the IQAC Coordinator **DR PARUL S SONI**
- Phone No. **02774224319**
- Alternate phone No. **9427399932**
- Mobile **9825067431**
- IQAC e-mail address **dpcbl.nacc23@gmail.com**
- Alternate e-mail address **dhansura\_college@yahoo.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

[https://dpcbl.org//assets/file\\_upload/2025/01/30/aqar-2022-23.pdf-1738230263.pdf](https://dpcbl.org//assets/file_upload/2025/01/30/aqar-2022-23.pdf-1738230263.pdf)

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://accdhansura.ngsoft.in/nexcube/aqar\\_docs/1.1.1%20Academic-Calendar-2023-24.pdf-1735615200.pdf](https://accdhansura.ngsoft.in/nexcube/aqar_docs/1.1.1%20Academic-Calendar-2023-24.pdf-1735615200.pdf)

**5.Accreditation Details**

| Cycle          | Grade    | CGPA        | Year of Accreditation | Validity from     | Validity to       |
|----------------|----------|-------------|-----------------------|-------------------|-------------------|
| <b>Cycle 1</b> | <b>B</b> | <b>2.11</b> | <b>2011</b>           | <b>27/03/2011</b> | <b>26/03/2016</b> |

**6.Date of Establishment of IQAC**

**15/06/2023**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme                  | Funding Agency         | Year of award with duration | Amount |
|-----------------------------------|-------------------------|------------------------|-----------------------------|--------|
| Institutional<br>1                | NSS                     | HNGU PATAN             | 2023-24                     | 30000  |
| Institutional<br>1                | Finishing School        | KCG Gujarat Government | 2023-24                     | 511000 |
| Institutional<br>1                | Azadi ka Amrut Mahotsav | KCG Gujarat Government | 2023-24                     | 10000  |
| Institutional<br>1                | Panch Prkalp            | KCG Gujarat Government | 2023-24                     | 10000  |
| Institutional<br>1                | Namo Wifi               | KCG Gujarat Government | 2023-24                     | 500000 |
| Institutional<br>1                | Udisha                  | KCG Gujarat Government | 2023-24                     | 50000  |
| Institutional<br>1                | Placement               | KCG Gujarat Government | 2023-24                     | 10000  |

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** **1**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

The IQAC discusses last and upcoming year plans and work according to it.

The IQAC acted as a pivotal player in the implementation of NEP-2020 in the first year

The IQAC has arranged the programmes under MoUs.

As per the Academic calendar, all the academic as well as co-curricular and Extra-curricular activities are arranged on time during the year

The IQAC successfully held one batches of Finishing Schools sponsored by the Knowledge Consortium of Gujarat (KCG) of Gujarat Government.

### 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action   | Achievements/Outcomes  |
|--|--|
| To review progress of the institution during the last academic year 2022-23. | The IQAC revised the progress of the institution during the academic year 2022-23 and expressed satisfaction on the work done by the institution.                                      |
| To Introduce and implement NEP 2020 in Under Graduate Level                  | From the current year, in all the programmes of Under Graduate Level, NEP has been successfully introduced and implemented.  |
| To Reform the Internal exam pattern as per NEP                               | As per the pattern of NEP, the marks of internal exams in all the UnderGraduate Program have been changed from 30% to 50%. The continuous Evaluation method has also been implemented. |
| To extend the activities of IQAC for skill development.                      | Skill enhancement activities like Add On Courses, Computer Course, Elderly Course, Finishing School have been initiated by IQAC  |
| To introduce some short term,  | Under IQAC, all the departments  |

|  |   |
|--|---|
| Add on/Certificate Courses   | of the college prepared the syllabus of Add-On Course/Certificate Course and arranged it.   |
| To organize finishing School Programme of Government                           | Under the government inspired Finishing School Programme, the institute has organized a batch of students and successfully trained them |
| To organize various co-curricular and extra-curricular activities for students | Many co-curricular and extra-curricular activities for students were organized during the year.   |
| To encourage students to participate in NSS/ Cultural/ Sport activities        | During the year, plenty of NSS/Cultural/Sports activities were organized and the students were encouraged to participate and enrolled.  |
| Upgrade institutional website  | The Institutional website is timely upgraded and required changes are made  |
| Preparation for NAAC Accreditation in 2nd Cycle                                | The IQAC collected all required data and documents and analyzed them for NAAC Accreditation in 2nd Cycle                                |

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

| Name                                     | Date of meeting(s) |
|--|--------------------|
| Academic Council and Executive committee | 18/06/2024         |

14. Whether institutional data submitted to AISHE

**Part A**

**Data of the Institution**

|  |   |
|--|---|
| <b>1.Name of the Institution</b>                     | THE DHANSURA PEOPLES CO OP BANK LTD ARTS AND COMMERCE COLLEGE |
| • Name of the Head of the institution                | DR PRAFULLABEN C BRAHMBHATT                                   |
| • Designation  | PRINCIPAL   |
| • Does the institution function from its own campus? | Yes   |
| • Phone no./Alternate phone no.                      | 02774222219   |
| • Mobile No:   | 9427399932  |
| • Registered e-mail                                  | DHANSURA_COLLEGE@YAHOO.COM                                    |
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| • City/Town  | DHANSURA  |
| • State/UT   | GUJARAT   |
| • Pin Code   | 383310  |
| <b>2.Institutional status</b>                        |   |
| • Affiliated / Constitution Colleges                 | HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY                     |
| • Type of Institution                                | Co-education  |
| • Location   | Rural   |
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| • Phone No.   | 02774224319   |
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| • Mobile  | 9825067431  |
| • IQAC e-mail address   | dpcb1.nacc23@gmail.com  |
| • Alternate e-mail address  | dhansura_college@yahoo.com  |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year)</b> | <a href="https://dpcb1.org//assets/file_upload/2025/01/30/aqar-2022-23.pdf-1738230263.pdf">https://dpcb1.org//assets/file_upload/2025/01/30/aqar-2022-23.pdf-1738230263.pdf</a>   |
| <b>4.Whether Academic Calendar prepared during the year?</b>            | Yes   |
| • if yes, whether it is uploaded in the Institutional website Web link: | <a href="https://accdhansura.ngsoft.in/nexcube/aqar_docs/1.1.1%20Academic-Calendar-2023-24.pdf-1735615200.pdf">https://accdhansura.ngsoft.in/nexcube/aqar_docs/1.1.1%20Academic-Calendar-2023-24.pdf-1735615200.pdf</a> |

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**6.Date of Establishment of IQAC** 15/06/2023

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|  |  |
|--|--|
|  |  |
|--|--|

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| <b>8. Whether composition of IQAC as per latest NAAC guidelines</b>  | <b>Yes</b>                |
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|--|---|
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| <p>The IQAC discusses last and upcoming year plans and work according to it.</p>   |   |
| <p>The IQAC acted as a pivotal player in the implementation of NEP-2020 in the first year</p>  |   |
| <p>The IQAC has arranged the programmes under MoUs.</p>  |   |
| <p>As per the Academic calendar, all the academic as well as co-curricular and Extra-curricular activities are arranged on time during the year</p>                          |   |
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| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>   |   |
| Name   | Date of meeting(s)  |
| Academic Council and Executive committee                                       | 18/06/2024  |
| <b>14. Whether institutional data submitted to AISHE</b>                       |   |
|  |   |

|         |                    |
|---------|--------------------|
| Year    | Date of Submission |
| 2022-23 | 16/03/2024         |

**15.Multidisciplinary / interdisciplinary**

The institute is affiliated to Hemchandracharya North Gujarat University and follows the implemented structure of the University. Academic programmes are redesigned to include Multidisciplinary /Interdisciplinary courses as electives. Moreover, all programmes are designed by providing maximum flexibility to the students for choosing elective courses offered by the institute.

**16.Academic bank of credits (ABC):**

From the currency year, the affiliating university has successfully implemented NEP at the first year of UG level. As per the university guideline, ABC ID has been successfully opened by all the UG and PG level students.

**17.Skill development:**

For the contribution to the nation-building and skills development of students, the institute organizes various activities for the development of soft skills, life skills, values, vocational guidance etc. under the Finishing School funded by KCG, Gujarat Government. Various departments of the Institute also designed the Add-On/Certificate courses and finalized it for the introduction from the upcoming year.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institute emphasizes on teaching in regional language i.e. Gujarati at UG level; however, it also focuses on teaching in English. The examination is also conducted in bilingual. Moreover, the Institute motivates learning of the national language Hindi by organizing various Programmes like celebration of Hindi Day. Apart from that, some subjects like Ethics and Social Responsibility of Business, Human Rights and Value Education etc. in the curriculum of various programmes uphold cultural values in Indian tradition therefore the students imbibe value orientation.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Each program which is displayed on the Institute and University website have objectives and learning outcomes shown in their

respective courses and in programs. Many of our institute's faculties are part of affiliated University's BOS (Board of Study), which provides appropriate planning for designing POS based on OBE.

**20.Distance education/online education:**

Majority educational institutions of the country have implemented digital platforms for engaging classes, conducting conferences, meetings etc. Putting aside the drawbacks of face-to-face teaching-learning, online education has broken out the obstacles based on distance, enabling professionals and students to engage virtually. Post epidemic, educational institutions have shifted to a hybrid model of education that combines online and offline resources.

**Extended Profile**

**1.Programme**

|  |   |
|--|---|
| 1.1  | 7 |
| Number of courses offered by the institution across all programs during the year |   |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

**2.Student**

|                                    |      |
|------------------------------------|------|
| 2.1                                | 1059 |
| Number of students during the year |      |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|  |     |
|--|-----|
| 2.2  | 518 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |     |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|     |     |
|-----|-----|
| 2.3 | 311 |
|-----|-----|

| Number of outgoing/ final year students during the year   |                           |         |                  |           |               |                           |
|---|---------------------------|---------|------------------|-----------|---------------|---------------------------|
| <table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td><a href="#">View File</a></td> </tr> </tbody> </table>  |                           |         | File Description | Documents | Data Template | <a href="#">View File</a> |
| File Description  | Documents                 |         |                  |           |               |                           |
| Data Template   | <a href="#">View File</a> |         |                  |           |               |                           |
| <b>3.Academic</b>   |                           |         |                  |           |               |                           |
| 3.1<br>Number of full time teachers during the year   |                           | 20      |                  |           |               |                           |
| <table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td><a href="#">View File</a></td> </tr> </tbody> </table>  |                           |         | File Description | Documents | Data Template | <a href="#">View File</a> |
| File Description  | Documents                 |         |                  |           |               |                           |
| Data Template   | <a href="#">View File</a> |         |                  |           |               |                           |
| 3.2<br>Number of Sanctioned posts during the year   |                           | 20      |                  |           |               |                           |
| <table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td><a href="#">View File</a></td> </tr> </tbody> </table>  |                           |         | File Description | Documents | Data Template | <a href="#">View File</a> |
| File Description  | Documents                 |         |                  |           |               |                           |
| Data Template   | <a href="#">View File</a> |         |                  |           |               |                           |
| <b>4.Institution</b>  |                           |         |                  |           |               |                           |
| 4.1<br>Total number of Classrooms and Seminar halls   |                           | 19      |                  |           |               |                           |
| 4.2<br>Total expenditure excluding salary during the year (INR in lakhs)  |                           | 2062955 |                  |           |               |                           |
| 4.3<br>Total number of computers on campus for academic purposes  |                           | 22      |                  |           |               |                           |
| <b>Part B</b>   |                           |         |                  |           |               |                           |
| <b>CURRICULAR ASPECTS</b>   |                           |         |                  |           |               |                           |
| <b>1.1 - Curricular Planning and Implementation</b>   |                           |         |                  |           |               |                           |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process   |                           |         |                  |           |               |                           |
| <p>The Institute is affiliated to Hemchandracharya North Gujarat University and follows the curriculum designed by the University.</p> <ul style="list-style-type: none"> <li>An academic calendar is prepared by the University. In the</li> </ul> |                           |         |                  |           |               |                           |

UG first year, the NEP has been implemented by the HNGU while the CBCS/elective course system and Semester System have been implemented in second/third year UG Level.

- In the beginning of the academic year, Academic Calendar, Time tables, and Action Plan are prepared and circulated in the WhatsApp group and on Website of the college.
- HOD arranges a meeting and distributes the Syllabus to all faculty members. As per the academic calendar, teachers prepare Teaching Plan and Learning Outcomes.
- For effective curriculum delivery and better teaching performance, ICT room and well-equipped laboratory facilities are made available.
- For better understanding of the syllabus and making learning easy, Study materials, old question papers, video lectures are provided with the use of ICT.
- To make learning effective and easy, along with curricular, various co-curricular activities are organized. Additionally, all the activities are guided and monitored by the HODs of the various departments.
- The whole teaching-learning process is monitored regularly and suggestions/feedback are received.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/1.1.1.pdf-1735551030.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/1.1.1.pdf-1735551030.pdf</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The Institution is affiliated to Hemchandracharya North Gujarat University and the University prepares the academic calendar.

- As per the university structure, the college prepares its academic calendar with the objective to cover the maximum working day to complete the syllabus and CIE.
- The academic calendar is uploaded by the college on the website and displayed on the notice board as well.
- For the smooth implementation of the academic calendar and conduct of CIE, the principal conducts meetings with the HoDs of all the departments and staff. To Complete their CIE task, all the faculty members work as per the academic calendar.
- Due to the implementation of NEP in the first year UG, the internal marks of each course is 50% which is based on the attendance, unit tests, assignments, seminars, workshop, book review etc. Whereas, the weightage of internal marks of UG 2nd and 3rd year is 30% from which 15 marks are given on the bases of internal exam and the rest 15 marks are given on the bases of attendance, assignment, seminars, workshops, book review etc.
- All the departments give assignments well in advance and ensure their submission as per time and schedule.
- To ensure transparency and correctness, internal marks are displayed on the notice boards and college website after the completion of the internal exam before forwarding it to the university. Other than that, the HODs of all the departments observe students' attendance, results and progress every year.

| File Description                     | Documents   |
|--------------------------------------|---|
| Upload relevant supporting documents | <a href="#">View File</a>   |
| Link for Additional information      | <a href="https://accdhansura.ngsoft.in/nextcube/qa_r_docs/1.1.2.pdf-1735551306.pdf">https://accdhansura.ngsoft.in/nextcube/qa_r_docs/1.1.2.pdf-1735551306.pdf</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the**

A. All of the above

following academic bodies during the year.  
**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

19



| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Brochure or any other document relating to Add on /Certificate programs | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

861

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

395

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

- The College is affiliated to Hemchandracharya North Gujarat University, Patan. On the basis of gender, Environment and sustainability, human values and professional ethics University designed the curriculum. The core courses which have ethical value will be a part of value education leading towards sensitizing the students on the value of life and preparing them for life.
- With the implementation of NEP 2020 in the first year UG from the year 2023-24, various types of value added, skill enhancement, Professional ethics and Human values added courses have been implemented.
- As gender equality is an important human right, our

constitution gives equal rights to men and women apart from their gender. Therefore, courses regarding Gender Equality like Human Rights and Indian Constitution are introduced in the curriculum of UG first year.

- Human Rights
- Indian Constitution
- Along with gender equality, Environmental studies have become very vital nowadays. To educate UG students the courses based on Environmental studies, Environment and Sustainability courses are also offered in the curriculum.
- Environments Studies
- Disaster Management
- Indian Geography

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | <a href="#">View File</a> |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

6

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses   | <b>No File Uploaded</b>   |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | <b>No File Uploaded</b>   |
| MoU's with relevant organizations for these courses, if any   | <b>No File Uploaded</b>   |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | <a href="#">View File</a> |

**1.3.3 - Number of students undertaking project work/field work/ internships**

**41**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| URL for stakeholder feedback report  | <a href="#">View File</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | <b>No File Uploaded</b>   |
| Any additional information(Upload)   | <a href="#">View File</a> |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| URL for feedback report           | <a href="https://accdhansura.ngsoft.in/nextcube/aqa_r_docs/1.4.2%20Feedback.pdf-1737525344.pdf">https://accdhansura.ngsoft.in/nextcube/aqa_r_docs/1.4.2%20Feedback.pdf-1737525344.pdf</a> |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**600**

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <b>No File Uploaded</b>   |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**399**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute is located in a rural area. The admission process is transparent and merit based, through which diverse groups of students are admitted in each class. With the use of various possible ways, the college identifies and classifies the slow and advanced learners.

Slow and Advanced learners are also identified through:

- Performance in unit test
- Performance in assignments
- Performance in Internal tests
- Online Quiz
- Involvement in co-curricular and extra-curricular activities
- Faculty feedback
- Classroom involvement

The institution gives upliftment to the Advanced learners through the following manners:

- Motivational Speeches
- Extended library facilities
- Encouraged to participate in seminars, assignment, workshop, and PPT presentation
- Scholarships/awards and rewards

- Motivated for various competitive exams.
- Arranged various intellectual and cultural programmes in and outside the campus which provide exposure for the development of their innate talents. It further serves as a platform for interaction and experiential learning to the students

With the following methods, Remedial Measures are taken for Slow Learners:

- Special Coaching/attention
- Remedial Classes
- Simplified study material
- Personal counselling
- Bridge courses for lateral entry students
- Revision of the syllabus

| File Description                  | Documents   |
|-----------------------------------|---|
| Link for additional Information   | <a href="https://accdhansura.ngsoft.in/nextcube/aga_r_docs/2.2.1.pdf-1735655114.pdf">https://accdhansura.ngsoft.in/nextcube/aga_r_docs/2.2.1.pdf-1735655114.pdf</a> |
| Upload any additional information | <a href="#">View File</a>   |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1059               | 20                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

As students are the vital stakeholders of the college, the academic, co-curriculum and extra activities are organized with a view to their development. Moreover, the teachers are committed to providing quality, skill and value-based education to a larger section of students coming from the rural background of surrounding villages. Students' enthusiasm, involvement and willingness to participate in various activities make learning student-centric. The Institution adhere to practice several student-centric participatory learning methods as:

- Presentation, assignments and project work.
- Students are encouraged to participate in Seminars, Workshops, 'Saptdhara' program, NCC, NSS and other competitive activities.
- For weak and slow students, remedial coaching is also provided.
- Revision of the syllabus is advantageous to both slow and advanced learners.
- Group discussion, debate and elocution, quiz, poster presentation and seminars.
- Special computer training course for those students who do not know the computer.
- Industrial, field, or educational visits.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional information   | <a href="https://accdhansura.ngsoft.in/nextcube/qa_r_docs/2.3.1.pdf-1737624046.pdf">https://accdhansura.ngsoft.in/nextcube/qa_r_docs/2.3.1.pdf-1737624046.pdf</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Majority teachers of the institute are ICT enabled who teach through PowerPoint presentations in the classroom. Furthermore, the academic videos are shown to students with the usage of ICT and Wi-Fi facilities.
- The institute also provided training to teachers for making video lectures. Most of the teachers of the institute made video lectures regarding their subject and uploaded it on the college and personal YouTube channels, which would be beneficial to the students of our college and outside alike.
- Through the college website, and Internet facilities, the students are made acquainted with the study materials of their subjects to strengthen the knowledge in their respective subjects.
- The teachers also use Google Form to arrange online MCQ exams and collect feedback.

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/2.3.2.pdf-1737625130.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/2.3.2.pdf-1737625130.pdf</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

11

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees                | <a href="#">View File</a> |
| mentor/mentee ratio   | <a href="#">View File</a> |



| <b>2.4 - Teacher Profile and Quality</b>   |                           |
|--|---------------------------|
| <b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>   |                           |
| 20   |                           |
| File Description   | Documents                 |
| Full time teachers and sanctioned posts for year (Data Template)   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI   | <a href="#">View File</a> |
| <b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b> |                           |
| <b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>  |                           |
| 14   |                           |
| File Description   | Documents                 |
| Any additional information   | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)        | <a href="#">View File</a> |
| <b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>                        |                           |
| <b>2.4.3.1 - Total experience of full-time teachers</b>  |                           |
| 20   |                           |
| File Description   | Documents                 |
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template)   | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- With a view to maintaining accuracy and transparency in the internal assessment, the examination committee is formed and worked.
- As per the university pattern in 2nd and third year UG, the ratio of the weightage of marks in core compulsory subjects is 70% of External Exam and 30% of continuous internal evaluation.
- The students are informed well in time regarding the systems of internal assessment notifications. Additionally, the internal question papers are set as per the university pattern.
- The in-house printing facility is also available in the college. Internal question paper printing schedule is prepared by the examination committee. As per the schedule, HODs of the respective subject remain present and monitor it for maintaining confidentiality.
- After evaluating the answer sheets, faculty members submit them to factotum within the time.
- Internal mark sheets are displayed on the college's notice board and website. The students are facilitated with the rechecking/reassessment process in the internal examination. Along with that, the examination committee decides the gracing rules and communicates with the students.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/2.5.1.pdf-1735718531.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/2.5.1.pdf-1735718531.pdf</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

At College level:

- On having dissatisfaction with the result of an internal exam, the students can go for Rechecking/Reassessment by filling in a prescribed form along with the fees for the same.
- The Principal/Examination Committee sends the answer sheet/s of such students to the Head of the Department.
- After the reassessment, the HOD submits the result along with his report to the Examination committee. If there is an improvement in the result, it is rectified soon.

At University Level:

- If any student gets dissatisfied with his/her result in the University Exam, he/she can write an application in the college in a prescribed format in the specific time.
- For the proper action, the college forwards the application to the University.
- Such answer sheets are reassessed by the other examiners as per the rules of the University.
- After the reassessment process, the University declares the result.
- The examination committee as well as the office staff takes complete responsibility to conduct the whole examination process and address the grievances related to the exam.
- Any grievances of the student regarding the exam are quickly addressed by the exam committee and non-teaching staff who help the students in solving difficulties related to exam and result.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/2.5.2.pdf-1737625876.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/2.5.2.pdf-1737625876.pdf</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The BOS of affiliating University prepares the syllabus of each course of the subject. which is communicated to all the colleges and also displayed on the University website.
- With the beginning of the academic year, the Head of each department arranges a departmental meeting for the Distribution of Syllabus to all faculty members. The department prepares Programme Outcomes (POs), Programmes Specific Outcomes (PSOs) and Course Outcomes (Cos). The POs, PSOs and COs and link of the syllabus of each programme and course are displayed on College website therefore, the students can access it any time online.
- The college ensures that these POs, PSOs and COs are also communicated to the students through either a photocopy or in the classrooms. The departments ensure that these POs, PSOs and COs are properly explained and made to understand in the orientation programme itself.
- Apart from that, each subject teacher makes sure that the outcomes are explained and notes on these are given to students for better understanding.
- Along with that, the entire programs, special lectures and discussion in the classroom teaching are centered on it for the continuous communication of the POs, PSOs and COs.

| File Description                                     | Documents   |
|--|---|
| Upload any additional information                    | No File Uploaded  |
| Paste link for Additional information                | <a href="https://accdhansura.ngsoft.in/nextcube/aqa_r_docs/2.6.1.pdf-1737626078.pdf">https://accdhansura.ngsoft.in/nextcube/aqa_r_docs/2.6.1.pdf-1737626078.pdf</a> |
| Upload COs for all courses (exemplars from Glossary) | <a href="#">View File</a>   |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Direct Method :**

- The CO is assessed through internal and university examinations at the end of the semester.
- The questions of the examinations are framed in line with COs and the attainment is assessed from the answer scripts. The results of the final examinations are used to measure their attainment of POs and COs.
- The average of the final exam and internal assessment percentages is used to determine the overall CO. The evaluation of POs attainment is made possible by computing the attainment of all COs.
- Various Co-curricular activities like assignments, workshops, book review, seminars, etc. are also helpful for the attainment of POs and COs.

**Indirect Method:**

- For CO attainment, the feedback of students, teachers and alumni is collected and analysed.
- The University is informed of suggestions for PO improvement. Since the questions in internal exams and assignments are primarily in line with the COs of the relevant subject, each section of a paper is given proportional weight.
- A system for evaluating student performance and learning outcomes data so that it can be used for planning and

removing obstacles to learning:

- Result analysis
- Remedial Coaching
- Identification of weak/advanced learners

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="https://accdhansura.ngsoft.in/nextcube/aqar_docs/2.6.3.1%20Result%20Analysis.pdf-1735719882.pdf">https://accdhansura.ngsoft.in/nextcube/aqar_docs/2.6.3.1%20Result%20Analysis.pdf-1735719882.pdf</a> |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

251

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Paste link for the annual report   | <a href="https://accdhansura.ngsoft.in/nextcube/aqar_docs/2.6.3.1%20Result%20Analysis.pdf-1735719882.pdf">https://accdhansura.ngsoft.in/nextcube/aqar_docs/2.6.3.1%20Result%20Analysis.pdf-1735719882.pdf</a> |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://accdhansura.ngsoft.in/nextcube/aqar\\_docs/2.7.1%20Student%20Satisfaction%20Survey%202023-24.pdf-1738556361.pdf](https://accdhansura.ngsoft.in/nextcube/aqar_docs/2.7.1%20Student%20Satisfaction%20Survey%202023-24.pdf-1738556361.pdf)

|   |                           |
|---|---------------------------|
| <b>RESEARCH, INNOVATIONS AND EXTENSION</b>  |                           |
| <b>3.1 - Resource Mobilization for Research</b>   |                           |
| <b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b> |                           |
| <b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>  |                           |
| 0   |                           |
| <b>File Description</b>   | <b>Documents</b>          |
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments   | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)   | <a href="#">View File</a> |
| <b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>                                    |                           |
| <b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>                                  |                           |
| 0   |                           |
| <b>File Description</b>   | <b>Documents</b>          |
| List of research projects and funding details (Data Template)   | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |
| Supporting document from Funding Agency   | No File Uploaded          |
| Paste link to funding agency website  | <a href="#">0</a>         |
| <b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>  |                           |
| <b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>  |                           |
| 2   |                           |

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

22

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

35

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

With the aim of sensitizing and creating awareness among students about social issues and making them understand their social responsibility and also to take their classrooms to real life, we



have an active NSS (National Service Scheme) unit which conducts many social activities in the neighbouring society. Students participate in the following activities.

- The NSS unit organizes camps every year with various activities for students to improve their skills.
- Health awareness programs, chikungunya, and dengue awareness
- The institute has been creating awareness in the society about social and health issues like female foeticide, dowry system, environment conservation, plastic waste collection, back to nature awareness programmes, consumer protection, anti-corruption, HIV awareness, anti-tobacco, cleanliness awareness etc.
- Creating awareness about government schemes like Jan Dhan Yojana, Swachh Bharat Abhiyan, Home Toilet, Beti Bachao Beti Padhao, Vyasana Mukti (on de-addiction), Voter Awareness Scheme etc.
- Activities to celebrate the birth anniversaries of Mahatma Gandhi and Swami Vivekanand, Sardar Patel to spread their messages.
- Celebration of Independence Day and Republic Day.
- Celebration of environmental days, yoga days, teachers day, Hindi Day, etc.
- In order to maintain the environment, we cultivate and nurture the college garden.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/3.3.1-%20Activities%20of%20N.S.S.%20.pdf-1735720658.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/3.3.1-%20Activities%20of%20N.S.S.%20.pdf-1735720658.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Number of awards for extension activities in last 5 year(Data Template) | <a href="#">View File</a> |
| e-copy of the award letters   | No File Uploaded          |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

34

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1568

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

06

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of linkage related Document  | <a href="#">View File</a> |
| Details of linkages with institutions/industries for internship (Data Template) | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

06

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college has 6 Acres of land. Administrative building, classrooms, Central library, Canteen, etc. Total 1485.98 Sq. Mt. built up area.
- The college has ample infrastructure and other additional facilities for teaching, learning, cultural events, and sports.
- Well-equipped staff rooms with computers, printers, and internet access.
- Wi-Fi Campus
- One spacious and well-equipped seminar hall.
- A well-equipped meeting hall with AV equipment
- Digital Education and Learning Laboratory (DELL) with 25 computers in LAN with Wi-Fi
- Well-equipped food and Nutrition lab
- For irrigation, the institute established one tube well.
- Compound wall.
- Indoor Gymnasium
- Total 19 Class rooms with wi-fi facility.
- NAMO Wi-Fi.
- NSS office, Girls rooms.
- CCTV surveillance.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/qa_r_docs/4.1.1%20Infrasture%20Facility.pdf-1735961029.pdf">https://accdhansura.ngsoft.in/nextcube/qa_r_docs/4.1.1%20Infrasture%20Facility.pdf-1735961029.pdf</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**SPORTS AND YOGA FACILITIES:**

The institution has always made an effort to encourage students who are able to participate in teams at the university and state levels. Every year, the Sports Committee hosts Annual Sports Day and intercollegiate competitions. Additionally, the college has Indore gymnasiums and provides all essential playgrounds, equipment, uniforms, and clothing. The College competed in and did well in nearly every university-level sporting event. Numerous students are chosen for all India inter-university competitions.

Yoga and Meditation training sessions are organized for both students and faculty. Every year, International Yoga Day is celebrated. The college frequently organizes sessions for meditation, and relaxation techniques.

**CULTURAL FACILITIES:**

To organize cultural activities, the college has a seminar hall. The Saptdhara and Cultural Committee encourages students to participate in a variety of activities. To take part in the Youth Festival, the college provides training, along with necessary costumes and props for the group events. Moreover, the institution organizes Annual Day and Traditional Dress Day. The college facilitated the students who have performed well.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/aqar_docs/4.1.2%20Sports%20&amp;%20Cultural.pdf-1735961066.pdf">https://accdhansura.ngsoft.in/nextcube/aqar_docs/4.1.2%20Sports%20&amp;%20Cultural.pdf-1735961066.pdf</a> |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

22

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

2

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for additional information   | <a href="https://drive.google.com/file/d/1xkZRqDaaRBsDwk-V0VZjw9bcSp1ZrB3C/view?usp=sharing">https://drive.google.com/file/d/1xkZRqDaaRBsDwk-V0VZjw9bcSp1ZrB3C/view?usp=sharing</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>   |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

20.62

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | <a href="#">View File</a> |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The College has a well-facilitated, maintained central library.
- The Library Committee plays an important role in deciding the infrastructural requirements of the library. The details of the library are as follows:
  - Total area of library: 1656 Sq. Ft.
  - Total seating capacity: Common Space-50 for Girls-30, for staff-10
  - Working hours: 8:30 am to 13:00 pm
- The College has a good collection of about 13067 books. Along with that, a good number of books and journals are added every year. The General Library subscribes to 42 Periodicals, Magazines and Research Journals and 6 Newspapers. The Library has online access to INFLIBNET. For many years, the college has been a member of INFLIBNET N-List consortia and provides access to thousands of e-resources.
- Details of ICT and Other Tools installed to Provide Maximum Access to the Library ILMS software:
  - Soul 2.0 Software OPAC (on the public Access catalogue): Yes
  - Total number of computers for public access: 10,
  - Printer: 04 Barcode Scanner:00, Photocopier: 02
  - Internet: 100 Mbps
  - NAMO Wi-Fi: 100 Mbps

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/4.2.1%20Library.pdf-1735961260.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/4.2.1%20Library.pdf-1735961260.pdf</a> |

|  |                              |
|--|------------------------------|
| <b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b> | <b>D. Any 1 of the above</b> |
|--|------------------------------|

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <b>No File Uploaded</b>   |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

|  |
|--|
| <b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b> |
|--|

|   |
|---|
| <b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b> |
|---|

|              |
|--------------|
| <b>0.040</b> |
|--------------|

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | <a href="#">View File</a> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

|  |
|--|
| <b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b> |
|--|

|   |
|---|
| <b>4.2.4.1 - Number of teachers and students using library per day over last one year</b> |
|---|

|           |
|-----------|
| <b>52</b> |
|-----------|



| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has successfully focused campus and office activities toward incorporating IT into daily life.

The administrative office is fully automated and facilitated with software like Office Management software, Online Scholarship Management Software, Feedback Management Software, Online Examination Software, Online Admission & Fee Management Software. The college also has the facilities of software like Digital Educational Learning Laboratory (DELL) with 24 computers, LAN and internet.

- Central library has SOUL 2.0 and INFLIBNET N-list facility to access e-resources
- Campus Wi-Fi System and Internet Facility .
- Informative Dynamic Website.
- NAMO WiFi.
- Career Guidance Center with printer, photocopier facilities.
- 02 Audio Visual ClassRooms.
- Well-equipped Examination Room with computers, photocopiers, printer, ADF scanner, internet.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/aqar_docs/4.2.1%20Library.pdf-1735961260.pdf">https://accdhansura.ngsoft.in/nextcube/aqar_docs/4.2.1%20Library.pdf-1735961260.pdf</a> |

#### 4.3.2 - Number of Computers

28

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Student – computer ratio          | <a href="#">View File</a> |

**4.3.3 - Bandwidth of internet connection in the Institution**      A. ? 50MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | No File Uploaded          |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

20.62

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts.   | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well-established equipment for campus facility upkeep. The main way to accomplish this is by keeping an eye on a number of committees, including the Academic Council, Planning Board, Building Committee, Purchase Committee, and IQAC, and providing the required support systems.

- By creating appropriate proposals and conducting periodic

monitoring, the building committee maintains f buildings.

- Verification of stocks every year
- Enough employees are hired.
- The management-selected regular electrician resolved issues pertaining to electricity.
- Water coolers and air conditioners receive routine maintenance.
- When necessary, plumbing repairs and maintenance are carried out, including tubewell and water supply maintenance.
- Periodically, mechanical equipment is repaired.
- sufficient security measures, such as CCTV cameras, antivirus software, and UPSs.
- Regular cleaning is done on the water tanks.
- Periodically, equipment is repaired.
- The Sports Committee and P.T.I. keep an eye on the upkeep of sports facilities.
- sporting equipment that is regularly maintained. Indoor gym equipment receives routine maintenance, and new equipment is purchased as needed.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/4.4.2%20Building%20Committee.pdf-1735961793.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/4.4.2%20Building%20Committee.pdf-1735961793.pdf</a> |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

760

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

13

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

| File Description  | Documents                 |
|---|---------------------------|
| Link to institutional website   | Nil                       |
| Any additional information  | No File Uploaded          |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a> |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

222

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

222

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

|   |                     |
|---|---------------------|
| <b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b> | A. All of the above |
|---|---------------------|

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded          |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

9

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | <a href="#">View File</a> |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

115

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | <a href="#">View File</a> |
| Any additional information          | No File Uploaded          |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College organizes a number of co-curricular and extracurricular activities like seminars, workshops, Add-on Courses, group discussion, debate, extempore elocution competition, poetry recitation, quiz, etc.

The heads of each department serve as a liaison between the institution and the students, ensuring the smooth and timely transfer of information and the resolution of some issues. It also facilitates a variety of activities in classrooms and on college campus.

The College encourages students to actively participate in numerous academic, cultural, and administrative bodies/committees, which prepares them for leadership roles, event planning, teamwork, and execution abilities. Student representatives serve on numerous college committees such as IQAC, Saptdhara, Cultural Committee, NSS, and so on.

Every year, the college recognizes and awards boys and girls for their outstanding academic performance, active participation in NSS, and cultural activities. They assist in the coordination of numerous academic, cultural, and extension initiatives.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/5.3.2.pdf-1738394268.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/5.3.2.pdf-1738394268.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

17

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Maitray Alumni Association**

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**



| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In 1985, the college was established by Management with the aim of providing higher education to intelligent but socially and economically disadvantaged girls from rural areas. However, with the increasing demand for education and the passage of time, the college was compelled to begin co-education. Since its inception, the institution has benefited from foresighted Managing Authorities and energetic Principals.

The logo of the college contains the Sanskrit line "Shista Narayani Nari" indicating the importance of women by defining her as the incarnation of Goddess and Goodness.

To achieve its Vision-Mission, the Institute has promoted knowledge and excellent education to students of rural areas with varied backgrounds and abilities. The college actively encourages professors to participate in various training programmes, seminars/workshops, and research activities. Along with education, teachers participate in a variety of new experiments in the teaching-learning process. Co-curricular and extra-curricular activities are organized to help students develop a diverse personality. This institution's distinguishing features include extensive physical and intellectual infrastructure, as well as an eco-friendly academic environment.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://dpcbl.org/">https://dpcbl.org/</a> |
| Upload any additional information     | <a href="#">View File</a>                           |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The management authorities take the lead in the governance and management of the institution. The management organization and the executive committee of the Management, including the principal, support the operation of the administration of the institution.
- Executive members of management and authority are always on hand to inspire the teachers for the Institute's overall growth. They support and approve the use of funds for the college's various developmental initiatives.
- By forming numerous committees and delegating tasks to committee members, the college engages in participative management and decentralization. Together with the guidelines that outline the committees' roles and responsibilities, the official notice is published and distributed.
- IQAC creates, oversees, and assesses plans and policies.
- Together, the principal, vice principal, heads of departments, faculty, administrative coordinator, and other committees carry out the plans and policies.
- After creating action plans, the committees execute the activities and submit them to the principal for approval. The reports are turned in to the principal by the conveners at the conclusion of the academic year.
- Plans and policies are improved by taking stakeholder feedback into account.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/qaar_docs/6.1.2-2023-24.pdf-1738394592.pdf">https://accdhansura.ngsoft.in/nextcube/qaar_docs/6.1.2-2023-24.pdf-1738394592.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In 2010, the IQAC was established. According to the plans of the NAAC, the IQAC implements a number of policies that raise the standard of the institution after consulting with the principal and the heads of various departments.

- Frequent gatherings of the IQAC and the managerial body
- The online feedback system
- The Principal of the institute works as a mediator between the students and the Management.
- The management is informed of the institute's infrastructure needs, and the principal sees their fulfillment.
- IQAC creates, oversees, and assesses plans and policies.
- The principal, vice principal, heads of departments, faculty in-charge, and other committees carry out the plans and policies.
- Together with the guidelines outlining the committees' roles and responsibilities, the official notice is published and distributed.
- Action plans are created by the committees and sent to the principal for approval. The conveners submit the reports, and the committees conduct the activities.
- Conveners of various committees, the NSS program officer, the physical director, and the librarian are all free to carry out their responsibilities.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://accdhansura.ngsoft.in/nextcube/qa_r_docs/6.2.1-2023-24.pdf-1737777054.pdf">https://accdhansura.ngsoft.in/nextcube/qa_r_docs/6.2.1-2023-24.pdf-1737777054.pdf</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Managerial Committee of Dhansura Pradesh Education Society, Dhansura consists of a President, a Vice-president, Secretaries and other members including the Principal. The Academic Council and the Executive Committee are two other significant management bodies.

Moreover, a vice-principal was appointed by management.

The head of each department is in charge of the department's administrative and academic operations.

The Management grants complete academic autonomy to the HoDs. The principal appoints various committees to ensure the efficient operation of research, academic, extracurricular, and administrative activities.

Teacher recruitment follows the guidelines set forth by the State Government, the UGC, and the affiliated university. The organization complies with government and UGC regulations. Both teaching and non-teaching staff have profited from GPF, Casual Leave, Earned Leave, Medical Leave, Maternity Leave, and other benefits.

As soon as a staff member meets the requirements for a promotion by earning the necessary qualifications and score as outlined by the API of UGC norms, the college administration takes the necessary steps to promote them.

The principal is in charge of the Grievance Redressal Committee. To address the issue, this committee confers with the principal. The institute's grievance redressal process is clearly defined.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/6.2.2-2023-24.pdf-1737777438.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/6.2.2-2023-24.pdf-1737777438.pdf</a> |
| Link to Organogram of the Institution webpage | Nil   |
| Upload any additional information             | <a href="#">View File</a>   |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | <a href="#">View File</a> |
| Screen shots of user interfaces   | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Welfare scheme for Employee:

The institute offers the following welfare benefits to both teaching and nonteaching staff:

- plan for group insurance.
- Government-mandated leave policies for employees include duty leave, medical leave, earned leave, vacation leave, maternity leave, paternity leave, and casual leave.
- Employee Provident Fund (EPF) and GPF employees.
- pensions, gratuities, and all other government assistance programs.
- Once a year for the festival, class III and IV employees are eligible for bonuses.
- The benefit of uniforms is extended to class IV employees.
- Staff members oversee and manage the campus's Registered Co-Operative Credit Society. This credit society offers its shareholders a range of services, including loans and deposits, up to a certain amount.
- There's availability of a First Aid facility in the campus.
- Teachers doing research have access to additional Central Library resources, such as computers.
- Cell for Grievance Redress.
- Plan for Medical Reimbursement
- Sexual Harassment Policy: A grievance redressal cell for women to handle sexual harassment complaints
- Parking Area
- There is free Wi-Fi available all over the college.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/6.3.1-2023-24.pdf-1737778072.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/6.3.1-2023-24.pdf-1737778072.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

07

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The college employs an effective performance appraisal system for both teaching and non-teaching personnel.

**Performance Appraisal: Teaching Staff**

The institution features a three-leveled performance review system for teaching staff.

#### Self-Appraisal

Every teacher must have a self-evaluation form. The self-furnished appraisal form is routed to the IQAC through HOD.

#### By Students

Students provide feedback about their teachers on websites. The IQAC and the Principal review the report. It is shown to the teachers, and the Principal makes suggestions for improvement and takes action as needed.

#### By Authorities:

The HOD, Faculty I/C, Vice-Principal, and Principal regularly monitor and evaluate the teacher's daily work. The Principal attempts to analyze the teacher's performance and has personal discussions with the concerned teacher. She helps the teacher improve his or her performance.

#### Performance Appraisal: Non-Teaching Staff

- For non-teaching staff, it is mandatory to have the self appraisal form.
- Performance is also evaluated using comments from students, alumni, and parents.
- The Principal constantly oversees and analyzes the daily work of non-teaching staff.
- Based on all of the analyses, the principal gives suggestions to non-teaching staff.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/aqar_docs/6.3.5-2023-24.pdf-1737788804.pdf">https://accdhansura.ngsoft.in/nextcube/aqar_docs/6.3.5-2023-24.pdf-1737788804.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |



**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Tally software is used to manage the college's accounts, allowing officials to monitor entries. The Accountant and Principal regularly verify, recheck, and cross-check accounts.
- Furthermore, the management has made arrangements for an annual internal audit by C.A. firm Siddharth Modi & Associate. When it comes to the expenditure of UGC money, the IQAC, Principal, and Librarian finalize the purchase of the Institute's necessary equipment and books. All purchases are made using a GeM Portal.
- In addition, the state government conducts external audits on a regular basis. The funding from the state government is only finalized following the audit. The most recent government audit was completed in 2019. The auditor raised no substantial objections.
- by the auditor.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/qa_r_docs/6.4.1-2023-24.pdf-1737789513.pdf">https://accdhansura.ngsoft.in/nextcube/qa_r_docs/6.4.1-2023-24.pdf-1737789513.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilization of funds:

The Institute's sources of funding are

- Grant from State government
- Grant from UGC.
- Fees from aided courses
- Donations
- From the Management

##### Utilization Policy:

The policy regarding utilization is clear and accessible. In accordance with the college's requirements, the managerial body and the Internal Quality Assurance Cell (IQAC) periodically establish the policies and procedures for resource mobilization. The Purchase Committee is responsible for determining the policies and procedures related to the procurement of items. Each item is acquired after evaluating at least three quotations from various vendors, with a comparative statement of these quotations presented to the Purchase Committee.

The centralized accounts department manages the collection of tuition fees, the procurement of materials, books, stationery, equipment, and their maintenance, as well as the payment of bills. All purchases are conducted through a tendering process.

- All collections are held in the bank, and all expenses, whether recurring or non-recurring, are processed via cheques. Transactions through the bank can only be conducted by individuals authorized by management.
- The external audit is conducted periodically by the State Government, and the finalization of the State Government grant occurs only after the audit is completed.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/6.4.3-2023-24.pdf-1737790103.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/6.4.3-2023-24.pdf-1737790103.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Contribution of IQAC to Institutionalizing Quality Assurance Strategies and Processes:

- Development and Implementation of Quality Standards

The IQAC has effectively raised awareness among faculty and staff regarding quality assessment parameters, facilitating the organization of activities, introducing innovative models, designing necessary documentation, and maintaining comprehensive records of their undertakings.

- Fostering a Learner-Centric Environment

The IQAC plays a pivotal role in enhancing the educational atmosphere on campus.

- Feedback Mechanism

The IQAC has implemented an initiative to collect online feedback from stakeholders regarding the academic and administrative processes and facilities on an annual basis.

- Improvement in Curricular, Co-curricular, and Extension Activities

The IQAC conducts workshops, seminars, and a range of competitions aimed at enhancing student participation in curricular, co-curricular, and extension activities.

- **Documentation**

Every faculty and department is required to keep a comprehensive record of their academic activities. The Internal Quality Assurance Cell (IQAC) gathers all relevant documents to compile the college's Annual Report.

- **Fostering a culture of quality within the institution**

The IQAC conducts various programmes and provides guidelines for the various committees and departments regarding the organizing of events.

The IQAC organizes various programs and offers guidance to different committees and departments concerning the planning and execution of events.

- **Implementation of Best Practices**

Additionally, the IQAC serves as the central body for coordinating and executing the institution's best practices.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/qa_r_docs/6.5.1-2023-24.pdf-1737791111.pdf">https://accdhansura.ngsoft.in/nextcube/qa_r_docs/6.5.1-2023-24.pdf-1737791111.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) conducts an annual review of its teaching and learning processes, as well as the operational structures and methodologies. Additionally, it periodically assesses learning outcomes through student feedback and departmental meetings. The IQAC has identified the need for a more interactive and visually engaging teaching approach to enhance student learning. In response, the IQAC has implemented several measures aimed at fostering greater interactivity in the teaching and learning experience. The review processes initiated

by the IQAC are outlined in the following two formats:

I. Institutional evaluations conducted by the IQAC:

- Assessment of Faculty Performance
- Yearly Academic and Administrative Audit

II. Implementation of teaching-learning reforms facilitated by the IQAC:

The IQAC outlines various recommendations designed to foster overall improvements in its annual Plan of Action, which encompasses initiatives to reform teaching, learning, and evaluation processes. To boost the effectiveness of the teaching-learning experience, the IQAC has proposed several measures. The institution has adopted more student-centered approaches to make the educational experience more engaging. Developments in academic infrastructure include the introduction of ICT-enabled Smart Classrooms, a Wi-Fi-enabled campus, an expanded collection of books and journals, and the organization of guest lectures, seminars, and conferences.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://accdhansura.ngsoft.in/nextcube/qa_r_docs/6.5.2-2023-24.pdf-1737795618.pdf">https://accdhansura.ngsoft.in/nextcube/qa_r_docs/6.5.2-2023-24.pdf-1737795618.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/6.5.1%20Minutes%20of%20the%20Meeting-2023-24.pdf-1737796031.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/6.5.1%20Minutes%20of%20the%20Meeting-2023-24.pdf-1737796031.pdf</a> |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a>   |
| Upload any additional information  | No File Uploaded  |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Promotion of Gender Equality

- The organization advances gender equity by implementing a range of initiatives, including seminars and workshops focused on this important issue.

#### Safety and Security:

- A long compound wall.
- 24 hours of security personnel.
- The mandatory ID card serves as a means to monitor and control the access and presence of individuals with questionable intentions.
- The campus is under CCTV surveillance.
- Grievance Redressal Cell
- Ongoing mentoring and encouragement to assist and direct students in their daily studies and enhance their performance.

**COMMON ROOM**

- There are separate washrooms for girls. Additionally, there is a special common room designated for female students.

**MENTORING**

- Regular faculty members of the college are designated as mentors to provide guidance to students. They are allotted a group of mentees.
- At the beginning of the academic year, the institute shares the list of mentor-mentees groups, which includes the mentor, and the mentees.
- Mentors play a vital role in addressing students' academic, administrative, and personal social challenges. They offer ongoing counseling and leverage their expertise to assist and guide students in their studies, aiming to enhance their overall performance.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/7.1.1%20Gender%20Audit.pdf-1737797688.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/7.1.1%20Gender%20Audit.pdf-1737797688.pdf</a>   |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="https://accdhansura.ngsoft.in/nextcube/agar_docs/7.1.1%20Activities%20Gender%20Equility_compressed.pdf-1737797784.pdf">https://accdhansura.ngsoft.in/nextcube/agar_docs/7.1.1%20Activities%20Gender%20Equility_compressed.pdf-1737797784.pdf</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | No File Uploaded          |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:**

- Every classroom, staff room, office, and library is equipped with a dustbin that is emptied on a regular basis.
- The institution adheres to a 'Green Protocol' while arranging seminars and other events.
- To minimize plastic usage, both students and faculty are encouraged to utilize steel lunch boxes.
- Used paper and newspapers are collected and sold for recycling purposes.
- The college canteen enforces strict regulations to ensure that no non-biodegradable materials are utilized in its operations.

**E- Waste Management:**

To lessen the E-waste, the institute shares most of the information through web or online.

| File Description  | Documents   |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded  |
| Geo tagged photographs of the facilities  | <a href="https://accdhansura.ngsoft.in/nextcube/aqa_r_docs/7.1.3.pdf-1737798028.pdf">https://accdhansura.ngsoft.in/nextcube/aqa_r_docs/7.1.3.pdf-1737798028.pdf</a> |
| Any other relevant information  | <a href="#">View File</a>   |



|   |                                     |
|---|-------------------------------------|
| <p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p> | <p><b>B. Any 3 of the above</b></p> |
|---|-------------------------------------|

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | <b>No File Uploaded</b>   |

**7.1.5 - Green campus initiatives include**

|  |                                     |
|--|-------------------------------------|
| <p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. Landscaping with trees and plants</b></li> </ol> | <p><b>B. Any 3 of the above</b></p> |
|--|-------------------------------------|

| File Description                             | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | <a href="#">View File</a> |
| Any other relevant documents                 | <b>No File Uploaded</b>   |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

|   |                                    |
|---|------------------------------------|
| <p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p> | <p><b>E. None of the above</b></p> |
|---|------------------------------------|

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

|  |                              |
|--|------------------------------|
| <p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p> | <p>C. Any 2 of the above</p> |
|--|------------------------------|

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

|   |
|---|
| <p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <ul style="list-style-type: none"> <li>• The Institution consistently undertakes initiatives to foster an inclusive environment that promotes tolerance and harmony across various cultural, regional, linguistic, communal, socioeconomic, and other diversities.</li> <li>• All staff and students, regardless of their religion or</li> </ul> |
|---|

caste, are treated with equal respect within the institute.

- The organization actively celebrates festivals from all religions and castes with great enthusiasm.
- Additionally, the cultural activities at the institute encompass regional and religious dances from various states.
- Regular expert lectures are conducted to emphasize the importance of tolerance and harmony in relation to cultural, regional, linguistic, communal, and socioeconomic aspects.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Every effort is made to ensure that students and staff at the institute are aware of their constitutional rights, duties, values, and responsibilities.
- To achieve this, the institute organizes various expert lectures and activities.
- Additionally, the undergraduate generic course provides students with comprehensive information and guidance on the Indian Constitution.

| File Description   | Documents                 |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators**

A. All of the above

and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution has coordinated various activities in connection with national and international commemorative days, events, and festivals.

- International Yoga Day: Each year, the college hosts a celebration for International Yoga Day on June 21st. In preparation, Yoga Training classes are organized for both students and staff during the week leading up to the event.
- 5th September is celebrated as Teachers' Day with great enthusiasm at the college. On this day, students honor esteemed teachers by taking on their roles and responsibilities for the entire day, effectively managing all positions within the institution.
- Hindi Diwas- The Hindi Department celebrates Hindi Diwas on September 14th annually, organizing a variety of engaging activities for students.
- National Unity Day is marked by both staff and students as they collectively take the Unity Pledge in recognition of the occasion.
- Gandhi Jayanti
- 1st December as World AIDS Day: The NSS Unit conducts an awareness rally on World AIDS Day, utilizing play-cards and slogan chanting to engage participants.
- 12th January as National Youth Day- It commemorates the birthday of Swami Vivekananda.
- Independence and Republic Day - flag hoisting ceremony, oath taking, and motivation talks, remembrance of martyrs.

- International Literacy Day,
- National Blood Donation Day,
- World Health Day by incorporating NSS

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | No File Uploaded          |
| Any other relevant information  | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Following two Best Practices have been implemented Successfully During Year-2023-24.

### BEST PRACTICE - 1

**TITLE: A STEP AHEAD TOWARDS QUALITY EDUCATION...** An endeavour towards quality

### BEST PRACTICE - 2

**TITLE: ... THE CONSERVATION OF THE GARDEN...**An endeavour to save environment

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | No File Uploaded          |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

### USE OF SCIENCE AND TECHNOLOGY

The institution has consistently favored the integration of science, technology, and scientific methodologies in its

educational, administrative, and various other functions. Its performance in this domain stands out more prominently compared to that of other colleges.

**EDUCATION:**

- Academic ICT resources include projectors, interactive whiteboards, computers, laptops, and audio systems.
- The NME-ICT initiative and NAMO Wi-Fi have been established. A Wi-Fi campus equipped with 13 routers.
- Internet access is available.
- The use of PowerPoint presentations in educational activities through ICT.

**ADMINISTRATION:**

- Online Admission.
- Dynamic Website
- Office Management Software
- Facebook Page
- Instagram Page
- Bulk message system.
- Soul 2.0 software.

**AS SOCIAL RESPONSIBILITY:**

- The NSS Unit at the institute plays a proactive role in environmental conservation, cleanliness initiatives, and addressing various social issues along with their solutions.
- We are committed to environmental conservation by cultivating and caring for various plants and trees of different species in our college Garden.

| File Description                             | Documents                 |
|--|---------------------------|
| Appropriate web in the Institutional website | <a href="#">View File</a> |
| Any other relevant information               | No File Uploaded          |

### 7.3.2 - Plan of action for the next academic year

- To introduce some short term Add-on and Certificate Courses.
- To organize finishing School Programme of Government
- To organize various co-curricular and extracurricular activities for students.
- Upgrade institutional website.
- To make placement more efficient.
- To start a course for the preparation of competitive examinations.
- To encourage students to participate in NSS/Culture/Sport activities.
- Motivate students and staff to do research activity.
- To arrange a workshop for newly appointed teaching staff.
- Celebrating various days.
- To initiate various awareness programmes.
- Organize various student and faculty development programmes.
- Enrich library by adding new reference books/ journal/periodicals /E-resources.
- To reform examination patterns.
- To extend the work and activities of IQAC

