

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

THE DHANSURA PEOPLES CO.OP.BANK LTD. ARTS & COMM. COLLEGE

1.2 Address Line 1

TALOD ROAD

Address Line 2

NEAR RAILWAY CROSSING

City/Town

DHANSURA

State

GUJARAT

Pin Code

383310

Institution e-mail address

dhansura_college@yahoo.com

Contact Nos.

02774 224319 / 222219

Name of the Head of the Institution:

Dr. (Mrs.) Prafulla Brahmhatt

Tel. No. with STD Code:

02774 224219

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9427399932

Name of the IQAC Co-ordinator:

Shri.V.K.Vankar

Mobile:

9426036419

IQAC e-mail address:

dhansura_college@yahoo.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

IEQA 10207

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/55/A & A/120 dtd. 27/03/2011

1.5 Website address:

www.dpcbl.org

Web-link of the AQAR:

http://www.dpcbl.org/forms_u.aspx

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.11	2011	2016
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

20/06/2011

1.8 AQAR for the year (for example 2010-11)

2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR __2011-2012_____ (18/09/2013)
- ii. AQAR __2012-2013_____ (18/09/2013)
- iii. AQAR __2013-2014_____ (28/10/2014)
- iv. AQAR_____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

CERTIFICATE COURSE

1.12 Name of the Affiliating University (*for the Colleges*)

Hemchandracharya North
Gujarat University, Patan

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="-"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="11"/>

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. National seminar organized 2. Institutional workshop	3. Orientation program for Sem-I Students. 4. Exit meeting for Sem-VI students 5. Academic audit of faculty. 6. Academic Tour / Field Visit
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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. National Seminar organised	Executed
2. Institutional Workshop	Executed
3. Orientation program for Sem-I Students	Executed
4. Exit meeting for Sem-VI Students.	Executed
5. Academic audit of faculty	Executed

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	1	-	-
PG	1	-	-	-
UG	5	-	1	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	1	-	-	-
Others	-	-	-	2
Total	8	1	1	2
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	-	15	-	02

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	16	-	-	-	01	03	17	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

01

04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	45	22
Presented papers	07	41	10
Resource Persons	-	-	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT in teaching. Presentation and interactive sessions of students, guest lectures, Soft skill training programs. Provide photocopy of the study materials.

2.7 Total No. of actual teaching days during this academic year

202

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

MCQ, Barcoding

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06

-

-

2.10 Average percentage of attendance of students

160

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.Sem-VI	217	27	53	12	-	65
B.Com.Sem-VI	31	-	03	01	-	05
M.A.Sem-IV	84	59	20	-	-	05

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Compulsory assignments for all students with viva test. Introduce MCQ test.

2.13 Initiatives undertaken towards faculty development Yes

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	01
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	11	-	05
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes faculty members to registers Ph.D. and M.Phil degrees. Special leaves are sanctioned for course work, conferences and seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	-	1
Outlay in Rs. Lakhs	-	1.90	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	16	18	-
Non-Peer Review Journals	-	-	20
e-Journals	03	1	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	02	UGC	275000	275000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	275000	275000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	03	-	01	01
Sponsoring agencies	-	UGC	-	University	KCG

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	N/A.
	Granted	N/A.
International	Applied	N/A.
	Granted	N/A.
Commercialised	Applied	N/A.
	Granted	N/A.

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	-	01	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

05

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 15 State level -
National level - International level -

3.22 No. of students participated in NCC events:

University level - State level -
National level - International level -

3.23 No. of Awards won in NSS:

University level 01 State level -
National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -
National level - International level -

3.25 No. of Extension activities organized

University forum 12 College forum 12
NCC - NSS 07 Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS annual camp and adopting village.
- Voter awareness, Blood donation camp, eye check-up camp.
- Saptadhara Activities

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14771 sq.mt	-	Trust	14771 sq.mt.
Class rooms	14	-	Trust/UGC	14
Laboratories	06	-	Trust/UGC	06
Seminar Halls	01	-	Trust/UGC	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Computerized Administrative work.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books	9690	1232036	202	32400	9892	1264436
e-Books						
Journals	39		03	800	42	
e-Journals						
Digital Database						
CD & Video	110				110	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	02	11	All	01	01	04	-
Added	-	-	-	-	-	-	-	-
Total	40	02	11	All	01	01	04	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Two faculties are upgraded their knowledge of Computer.
Two Teaching faculties are guided the students for computer knowledge.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.39
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	3.24
Total :	3.66

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Conducted orientation programme for first semester students
Exit meeting for Semester VI students
Parent-teacher meeting.
Promote cultural/sports/academic activities.

5.2 Efforts made by the institution for tracking the progression

Feedback from students
Self-appraisal from faculty members.
Student counseling
Suggestion box

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1028	169	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	654	54.63		543	45.37

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
198	227	15	763	02	1205	129	230	23	810	05	1197

Demand ratio	Arts	: 1:0.94	Dropout :	9.76%
	Commerce	: 1:0.48		8.51%
	PG	: 1:1.05		1.88%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

SCOPE (Society for creation of opportunity through proficiency in English, Gardi Chair General Knowledge Exam.

No. of students beneficiaries

456

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Organization Expert Lecture with collaboration of LIC, Banking Sector and competitive Exam.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Orientation program for girl students, organized Self defense program especially for girls. Beauty care program. Female health Awareness program, women empowerment awareness Rally. HIV/AIDS awareness program

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	05	7115
Financial support from government	829	2708960
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To develop encourage and enhance the higher education among the rural youth especially to those students who live in and around rural/backward areas to prepare them in context of social and economic needs. The institution tries to develop the overall healthy personality of the students to contribute in the development of region and nation.
Mission: To excel in education through experiment, experience and exposure to all students, to give more opportunity to pursue higher education to achieve higher goals of life.

6.2 Does the Institution has a management Information System

Yes, institution has formal management information systems which comprise various committees integrated with one another for sharing information. As a head of the institute, Principal remains in contact with all committees and obtain details of all the activities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum as per university and board of studies guideline. Six faculties are nominated as Member of board of study in HNGU for curriculum development

6.3.2 Teaching and Learning

Our institute follows the academic calendar of university. Institute also prepare its own calendar including various academic programmes along with co-curricular programs. Every department formulates a teaching plan both department wise as well as individual in the beginning of the semester. Arrange academic tours.

6.3.3 Examination and Evaluation

1. Continuation evaluation by classroom test.
2. Assignment / projects, Student Viva Test
3. Internal exam according with the view point of Uni. Exam. Preparation.

6.3.4 Research and Development

1. Research committee for the guidance.
2. Two new members received Ph.D. guideship
3. Four members have ongoing Ph.D.
4. Two members have ongoing Minor Research Project.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. 26 computer installed in DELL with internet facility
2. 15 computer installed in various departments of the institution.

6.3.6 Human Resource Management

All the faculty members are involved in different educational and social activities. Provide TD/DA, Canteen facility, Jim and duty leave for faculties.

6.3.7 Faculty and Staff recruitment

1. Staff recruitment is depends on Govt. policy.
2. Management recruits visiting & adhoc faculty as per need.

6.3.8 Industry Interaction / Collaboration

N/A.

6.3.9 Admission of Students

1. Our college located in rural area so we can give the admission according to our quota or division wise.
2. First come first serve basis.

6.4 Welfare schemes for

Teaching	Credit Society
Non teaching	Credit Society
Students	Poor Relief Funds

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

1. Annual meeting organized.

6.12 Activities and support from the Parent – Teacher Association

1. Parent-Teacher meeting organized every semester.
2. Suggestions are welcome from parents.
3. Career guidance activities.
4. Poor student relief fund managed by faculties.

6.13 Development programmes for support staff

One Administrative person had attended Exam Reform Initiative-2015 organized by H.N.G.Uni. Patan.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Tree plantation
2. Campus cleaning
3. Awareness program for non use plastic and no addiction program.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Vachicam – Literature discussion
2. Regular participation in youth festivals at Uni. level.
3. Regular Participation in sports at Uni. Level
4. Department organize academic tours.
5. Organize State/national level seminars on different subjects.
6. Organize NSS Annual camp in Village.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Yes, as per institutional plan.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. College organized Three National Seminars - sponsored by UGC.
2. Organised University Level Vivekanand Shibirs.
3. Organized Kavi Sambelan.
4. Annual NSS village camp.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Tree plantation at taluka level.
No plastics – and clean campus by all the department and students.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Bi-Sag participation by staff members.
2. Members of board of study (University)
3. Interview experts in other college.
4. Organized national seminars
5. Participated in youth festival.
6. Students coming from remote place so they are facing transportation problem.
7. Students coming from weaker class so they do not attend regular class.

8. Plans of institution for next year

1. To organize National Seminar.
2. To organize Institutional Workshop
3. Academic audit of faculty
4. To awareness ICT for class-III
5. To organize social welfare program.
6. To start book bank.
7. Research projects.
8. To organize academic tour.
9. To start NCC Unit.
10. To organize expert lecture for Competitive Exam .

Name Mr. V.K. Vankar

Name Dr. (Mrs.)Prafulla C.Brahmbhatt

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
